



TEAM MANAGER MANUAL

Summer 2017/18

About Bullits

Bullits Basketball Club is a community based, non-profit, sporting club based in Sandringham. The club is run by hard a working and dedicated team of volunteers who enable our club to field over 65 teams. Our aim is to promote healthy, inclusive, and regular competition for boys and girls in the local area by encouraging them to develop their basketball skills to their full potential.

The Role of the Team Manager

The Team Manager is the point of contact for each team. They are responsible for:

- organising training times
- collecting and distributing basketball tops for each player
- ensuring players know game times
- arranging forfeits
- communication between the committee or association
- notifying players of forfeits or cancelled training
- organising a scoring roster

Player Registration and Fees

Club fees are \$240 for the season plus \$40 for new player fee, which includes a Bullits singlet that is replaced as it is outgrown. It is an expectation of the club that playing singlets be returned to the club once players are no longer playing for the club. Discounts are available for additional children and concession cardholders.

Contact: lisamouncer@yahoo.com.au for further information

Age Group Cut offs

Summer Season runs during Term 4, 2017 and Term 1, 2018. There are no games during school holidays. The cut off for the Summer Season is December 31st, 2018. Players must play UNDER the age they are on Dec 31st, 2018. i.e. if a player is 9 on Dec 31 they play U10, if they are 10 or 11– they play U12s, if they are 12 or 13 they play U14...

Things to know

Each team needs five players on the court and 2 or 3 subs to give players a rest or if players are sick or on holidays. While the club welcomes friendship groups we also aim to include individual players who would like to play. On occasions we need to place individual players into teams and it is a club expectation that teams will take an 8th player. This expectation is not extended to teams playing A Grade as only players of the appropriate ability will be placed in one of the higher grade teams.

Basketball Playing Singlets

The club provides playing singlets for every player. As players outgrow their singlets the club will replace them. The Team Manager is responsible for organising playing singlets for all players. You will need to be aware of the player's numbers in your team, as there can be no double ups or repeat numbers in each team. Please collect singlets from players who are not playing in the next season.

To organise singlets, Team Managers need to contact:

April Whitaker: adwdesigns1@gmail.com

Address: 9 Neptune St, Sandringham.

April will leave singlets on her front doorstep for you to pick up. She will need to know sizes and the other singlet numbers of the players in your team.

Bullits Shorts

Players must purchase their own shorts from the shop at the stadium in Tulip St. They cost \$42.50. Players just need to ask for "Bullits" shorts. School term hours: Mon-Fri 4-7.30pm and Saturdays 9am-1pm.

Stadium Entry

Players and children under 18 years are free. Casual Adult entry is \$3. Adults can purchase membership cards online for entry for \$15 for the whole season. Membership cards cover entry to all games excluding finals. An entry fee of \$3 per adult is payable throughout finals.

Link for Membership/entry card: <https://membership.sportstg.com/regofrm.cgi?formID=66988>

Training Times

Bullits teams train in the hall at Sandringham Secondary College on Bluff Rd and generally our senior teams train at Black Rock Primary School. Training times are Monday-Friday 4.00pm-8.30pm. Teams are asked to give 3 preferences of training times and days. We try to give teams one of their preferences or close to them. Please appreciate the difficulty of giving everyone their desired time as we have over 65 teams in the competition and limited courts to train on. The U9 and U10 teams are given priority of the earlier time slots on each of the days and train for 30 minutes. All other age groups have 45 minute time slots. Training is cancelled

if the temperature is over 35 degrees at 3.30pm.

Please note that a parent must be present at each training session and they are responsible for the discipline and behaviour of the players. It is not expected that Junior coaches be responsible for behaviour management as well as coaching the team.

To organise training times, contact: **Michelle Ferguson- michferg3@gmail.com**

Bullits Team Coaches and Trainers

Teams are encouraged to source their own coach. If teams are unable to source their own coach, the club will endeavour to find that team a coach. Please note this is not guaranteed. The club provides trainers at training sessions at Sandy Secondary College to help run training sessions. Each trainer is a Level 1 Basketball Coach and can be used as a mentor for some ideas or run the whole session each week. Parents who coach their son/daughter's team will receive a 50% discount on fees. Junior coaches are paid a lump sum fee determined by their coaching experience at the end of the season. Junior Coaches are expected to attend Coaching Courses and Coaches meetings as required. The club will pay for the Coaching Courses.

End of Season

The club provides each player with a certificate at the end of each season. The club will provide medals to each player in U9, U10 and U12 teams. Older teams can request three medals per team: "Most Valuable Player", "Best Team Player" and "Most Improved Player". (Or teams can choose their own words on the 3 medals)

Scoring

Each team must provide a scorer for each game. The Team Manager should organise a roster to share this responsibility evenly among the whole team. During Semi Finals when the clock stops and there are slightly different timing rules, it is a good idea to provide two scorers so that one person can "spot" while the other inputs the information. Scorers are not allowed to cheer from the bench as it is a "neutral zone". Scorers are not required to be provided for Grand Finals.

Codes of Conduct for players, parents and coaches and Working with Children Checks

The club has a Code of Conduct that families and coaches need to familiarise themselves with. Team Managers need to ensure that all players and parents have signed the Code of Conduct BEFORE they play their first game of the Summer Season. Team Managers are asked to collect and file the Codes of Conduct for the entire season. All Team Managers and Coaches over the age of 18 years need to complete a Working with Children Check.

Fixtures

Game times, days and venues can be found on www.sabres.com.au then "Domestic Competition" then "Fixtures and Results". Team Managers need to check these regularly as game times can change without notice.

Games are played at: the Nunn Media Basketball Stadium in Tulip St in Sandringham, Mentone Girls

Secondary College, Parkdale Secondary College, Cheltenham Secondary College and Mentone Grammar School. Be sure to check your venue each week as these can change from week to week. Some Bullits teams also play in the competitions at GESAC and McKinnon.

Game days are:

Mondays– U12 girls, U18 girls and Senior Women

Tuesdays– U14 girls,

Wednesdays– U16 girls

Thursdays– U10 girls, U10 boys and Senior Women

Fridays– U9 girls and U9 boys

Saturdays– U12, U14 and U16 boys

Sundays- U18 boys, U20 boys, U20 girls and U23 girls.

Heat Policy

Games: if the court temperature is over 35 degrees then game times will be shortened to 18 minute halves with a five minute half time and a mandatory time out at the 9 minute mark of each half.

Training is cancelled if the temperature is over 35 degrees at 3.30pm.

Bullits playing Bullits teams

There are sets of yellow Bullits tops at the main stadium, Parkdale Secondary College and Mentone Girls Secondary College for when Bullits teams are playing each other. At all other stadiums, bibs are kept at the front desk when this occurs. We have a team of volunteers who wash these singlets each week. The first named team wears the yellow tops.

Forfeits

If you know that you are going to be unable to field a team, you can contact your Age Group Coordinator to see if they can find any players from a lower grade or age group to fill in. Alternatively, if you need to forfeit, the club will not be fined if this is done 7 days in advance.

You need to fill in a forfeit form, which can be found on www.sabres.com.au and email it to: sophie@sabres.com.au. Please include: lisamouncer@yahoo.com.au at the same time.

Basketball Etiquette

- 1) Parents are not allowed on to the court during games. If a player is injured during a game, then only the Coach and the Team Manager is allowed on to the court to help the player. Parents are not to speak to the referees or players from other teams.
- 2) In the first half of a game, teams will shoot towards the end that they warmed up. Teams should be sitting at the end of the court. Teams change ends at half time.
- 3) Parents are not to sit on the playing bench (where possible). The bench is for the coach and the players

only. Try to encourage parents to sit on the seating opposite the playing bench wherever possible.

4) Parents of younger children are asked to control their children and not let them run around near the courts. This can be very dangerous.

If any issues arise within a team, Team Managers are asked to try to deal with the situation, and if you need further assistance, contact: Lisa Mouncer.

Please do not contact the stadium.

All communications with the stadium need to come through a Committee member, not a Team Manager or parent- apart from Forfeits which can come through the Team Manager.

Current By – Laws/Admin Rules

- Players may not play up an age group without playing in their correct age group first.
- Players who play Representative Basketball, ie. Sabres, Frankston Blues, McKinnon Cougars, Oakleigh Warriors, etc. are worth “points” to their team. There is a maximum of 14 Rep points per team. This is to prevent teams being “stacked”. Teams with players who play Rep for any association need to check that they are within the points allowed. Please speak to Lisa Mouncer for more information.
- Games will be graded in the first 4 weeks of the season. Teams deemed to have been entered in the incorrect grade will be regraded during the grading period. Ladders and points go back to zero once grading is complete.
- Players MUST NOT fill in for other teams during grading.
- The top 4 teams in each grade will contest the finals. 1st vs 4th and 2nd vs 3rd. Winners to play off in Grand Final.
- ALL registered players for a team MUST PLAY a MINIMUM of 75% of grading games with that team
- If a team is missing a player/players for any games during the grading phase or using fill-in players, the club MUST advise SBA Administration via email prior to the game (and preferably the graders if possible).

Bullits Club Contacts

President/Registrar: Lisa Mouncer, lisamouncer@yahoo.com.au

Vice President: Heather Simurina, heathersimurina@gmail.com

Treasurer: Lou Thompson, louthompson@optusnet.com.au

Secretary: Liane Paine, paines5@bigpond.net.au

Training Roster Coordinator/Certificates & medals: Michelle Ferguson, michferg3@gmail.com

Playing Singlet Coordinator: April Whitaker, adwdesigns1@gmail.com

Public Relations Officer: Anne-Maree Nunan, tom.annie@bigpond.com

General Committee: Jenny Mouat, jenny@mouat.org

Sandy Celantano, sicelantano@bigpond.com

Age Coordinators

U9 boys, U10 boys, U16 boys, and Girls Coordinator: Lisa Mouncer, lisamouncer@yahoo.com.au

U12 boys: Sandy Celantano, sicelantano@bigpond.com

U14 boys: Heather Simurina, heathersimurina@gmail.com

U16 boys: Rhonda Fitzgerald, fitzar@bigpond.com